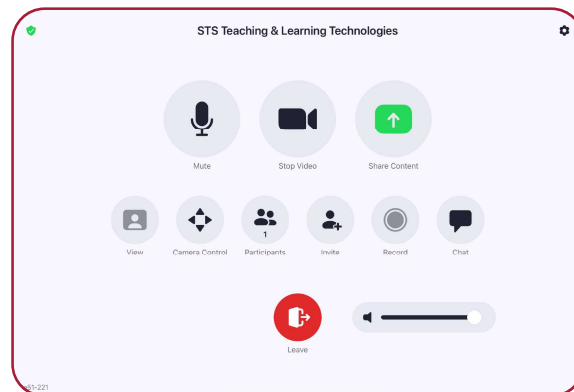


HOW TO CONTROL A MEETING FROM THE TOUCHPANEL

IN MIT SLOAN ZOOM ROOM POWERED SPACES WITH A CONFERENCING BAR

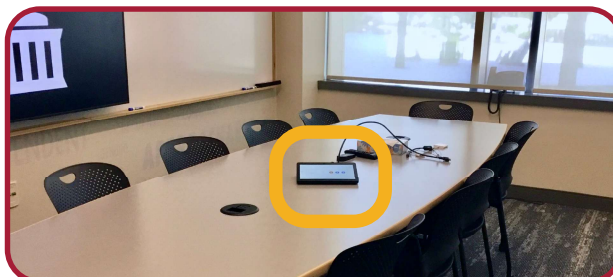


About This Guide

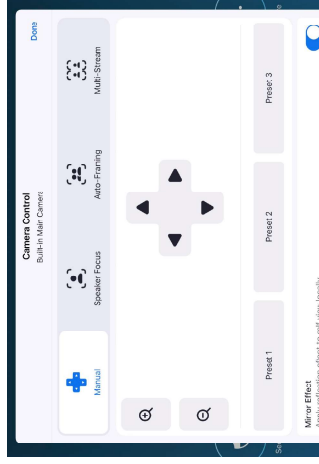
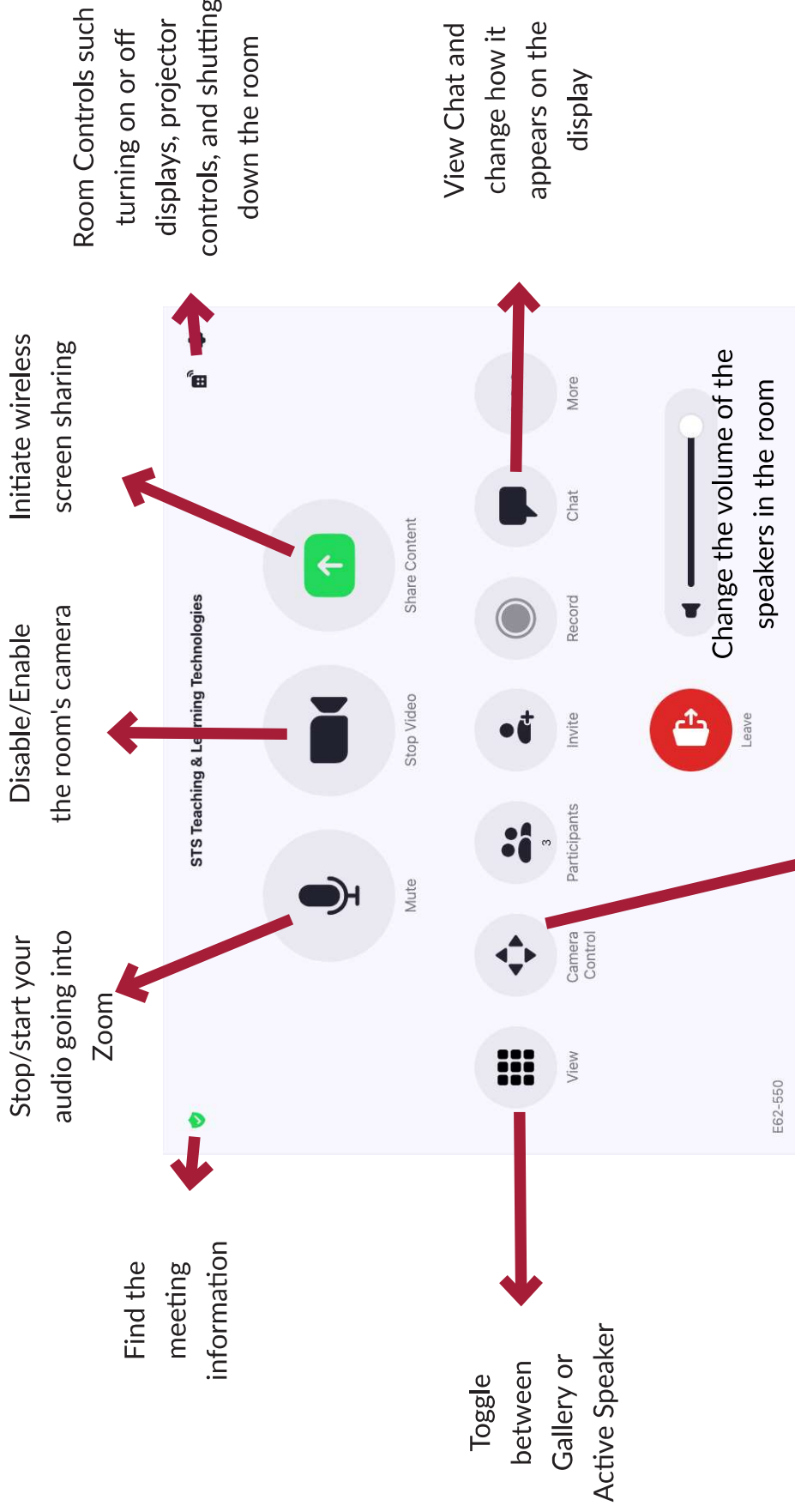
This guide will show you how to use the touchpanel on the table or wall to change settings in the meeting. Once a meeting begins, options are available to control such as microphone mute, camera control, and volume.

LOCATE THE ZOOM ROOM CONTROLLER

When the room is connected to a Zoom meeting, the Zoom Room Controller on the table or the wall gives you access to meeting controls. It has controls for everything ranging from muting your microphone to controlling the camera.



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Use **Manual** for a fixed shot. Use the buttons provided to control the camera's zoom in and out, pan left and right, and tilt up and down.

Use **Speaker Focus** to have the camera follow whoever is speaking.

Use **Auto-Framing** for an automatic shot. The camera will automatically adjust the frame to include everyone in the room.

Use **Multi-Stream** to split the video between the active speakers in the room.

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